

GUIDELINES

Individuals completing the application will ensure that all information is accurate, and

- 1) A completed and signed W-9 is submitted with the grant application.
- 2) Original, itemized, and legible receipts are submitted with the grant application.
- 3) Small receipts are taped to 8 ½ x 11 sheets of paper (one side only!) in chronological order. Applications with loose receipts will not be accepted and will be returned to the applicant.
 - Taped receipts do not overlap as all information must be visible. Applications with overlapping receipts will be returned to the applicant.
 - Large/long receipts are not “folded up”; all information must be visible. Fold and tape the receipt to both sides of paper.
 - Items purchased must be clearly identified; unidentified or illegible items will not be reimbursed.
- 4) Highlighters and tape are not used on receipts in a way to cause the ink to fade.
- 5) Requested reimbursement of out-of-pocket expenses were incurred by the transplant patient.

ITEMS ELIGIBLE FOR REIMBURSEMENT

All items must be **directly** associated with the transplant

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| <p>a. Dental expenses:</p> <ul style="list-style-type: none">▪ Initial routine exam & complete cleaning▪ Full mouth x-rays▪ Up to \$1,500 of remaining expenses <p>b. Prescription medications (up to \$2,000)</p> <p>c. Lodging at \$120 + taxes (prior to 8/1/2021 at \$98 + tax/night;) and meals for patient and a single caretaker Effective 1/1/2022, lodging in Iowa must be certified as having taken the Iowa Office to Combat Human Trafficking training to be eligible for reimbursement.</p> <p>d. Airfare (coach) for donor and caretaker (2 people maximum at \$1,500/person)</p> | <p>e. Expenses immediately prior to transplant surgery (testing) until released to return home</p> <p>f. Disposable short-term cleaning/living items, e.g. paper towels, paper plates, tin foil, toilet paper, etc.</p> <p>g. Re-hospitalization</p> <p>h. Effective 7/1/2022, mileage at 50¢/mile (6/30/2022 and before at 39¢/mile). Mileage must be justified. Vicinity miles at 10 miles per day.</p> <p>i. Childcare when both parents undergo surgery related to a single organ transplant.</p> |
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ITEMS NOT ELIGIBLE FOR REIMBURSEMENT

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| <p>a. Dentures Clothing Personal items, e.g. shampoo, lotion, personal hygiene, etc</p> <p>b. Lost wages Insurance deductibles</p> <p>c. Alcohol, non-food items, e.g. gum, breath mints, candy, etc.</p> <p>d. Delivery fees/charges; Internet access; garage rental; credit card fees</p> <p>e. Medication not directly associated with the transplant and/or taking prior to transplant</p> <p>f. Medication and supplies available over-the-counter, e.g. blood pressure cuff, gauze, bandages, scales, support hose, etc.</p> <p>g. Credit card and check processing fees; non-refunded security deposits</p> <p>h. Non-disposable or long-term cleaning/living items, e.g. vacuum sweeper, broom, pots/pans, storage bins, towels, bedding, etc.</p> | <p>i. In-domicile purchases Visitor expenses</p> <p>j. Labels, stamps, envelopes, notebooks, etc.</p> <p>k. Follow-up visit lodging, mileage, meals, etc.</p> <p>l. Medicare, Medicaid eligible expenses.</p> <p>m. Expenses covered by primary, secondary or tertiary insurance</p> <p>n. Home Away, Vrbo, Airbnb, Timeshare points and similar type lodging expenses</p> <p>o. Effective 01/01/2022, Iowa lodging not certified as having taken the Iowa Office to Combat Human Trafficking training (see the application for the link)</p> |
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The above information is non-inclusive and is subject to change without notice. Reimbursement is based on available funding and may differ from the above guidelines. Applications are reviewed in the order received and on a case-by-case basis.