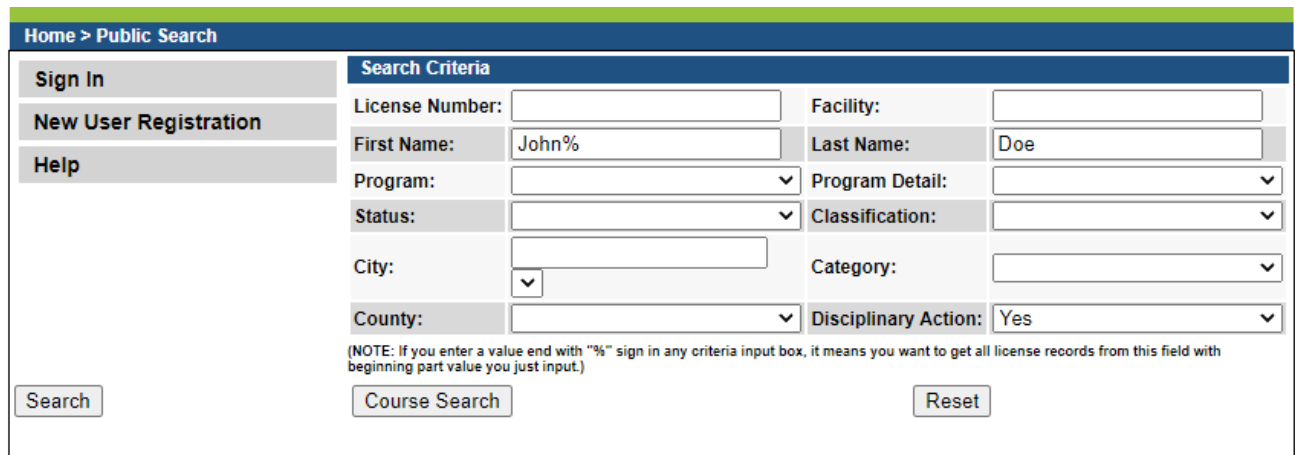


## Instruction for Performing a Public Search

1. Fill in the fields as shown in Figure 1 below.
2. Select "Search" and the results will display at the bottom of your screen.
3. Click "Detail" in the search results shown in Figure 2
4. Click "View" in Figure 3 for additional public details
5. If there is uncertainty about the spelling or if you are using a partial name enter the "%." If searching for "John Doe," "John%" should be entered. By adding the "%" symbol the system will pull every name starting with "John." It is easiest to search by entering the first two to three letters of a first and last name respectively, followed by a "%" symbol. If the "%" is not used the name must be entered exactly as it is listed in Amanda.

Figure 1



Home > Public Search

Sign In  
New User Registration  
Help

**Search Criteria**

License Number:  Facility:   
First Name:  Last Name:   
Program:  Program Detail:   
Status:  Classification:   
City:  Category:   
County:  Disciplinary Action:

(NOTE: If you enter a value end with "%" sign in any criteria input box, it means you want to get all license records from this field with beginning part value you just input.)

Search Course Search Reset

Figure 2



Home > Public Search

Sign In  
New User Registration  
Help

**Search Criteria**

License Number:  Facility:   
First Name:  Last Name:   
Program:  Program Detail:   
Status:  Classification:   
City:  Category:   
County:  Disciplinary Action:

(NOTE: If you enter a value end with "%" sign in any criteria input box, it means you want to get all license records from this field with beginning part value you just input.)

Search Course Search Reset

Page: 1/1 Results: 3 First << 1 >> Last Go to 1 v

	License #	Name	Program	City	Public Details	Disciplinary Action
<input type="checkbox"/>	[REDACTED]	[REDACTED]	EMS Provider	[REDACTED]	Details	YES
<input type="checkbox"/>	[REDACTED]	[REDACTED]	EMS Provider	[REDACTED]	Details	YES
<input type="checkbox"/>	[REDACTED]	[REDACTED]	EMS Provider	[REDACTED]	Details	YES

Figure 3

Home > Public Search > Public Search Detail						
<a href="#">Sign In</a>	<b>License Details</b>					
<a href="#">New User Registration</a>	<b>License #</b>	<b>Program</b>	<b>Program Detail</b>	<b>Status</b>	<b>Issue Date</b>	<b>Expiry Date</b>
<a href="#">Help</a>	[REDACTED]	EMS Provider	EMT	Active	[REDACTED]	03/31/2021
<b>Applicant/Facility Details</b>						
<b>Description</b>	<b>Name</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>	
Applicant	[REDACTED]					
<b>License Information</b>						<a href="#">Expand All</a>
<b>License Processes</b>						<a href="#">Expand All</a>
<b>Public Documents</b>						
<b>Description</b>						
Department of Revenue sanction						<a href="#">View</a>
Rescission of Suspension						<a href="#">View</a>