

Calhoun County EMS Advisory Council

Quarterly Meeting Minutes August 23, 2012

Members Present:

<b>Name</b>	<b>Representing</b>
Kerrie Hull	EMA/911 Coordinator
Tami Mohr	Calhoun County Public Health
Paul Arens	Iowa Central Community College
Mathew Ringgenberg	Lake City Ambulance
Kris Kavanaugh	Lohrville Ambulance
Mike Anderson	Law Enforcement / Council Chairman
Luke Winkelman	Calhoun County EMS –Rockwell City

Members Absent:

Scott Jacobs	Board of Supervisors
Mary Nelson	Manson Ambulance
Jeff Vosberg	Farnhamville Ambulance / Council Vice-Chairman
Jason McKenney	Fire Service
Open	Stewart Memorial ER
Open	City Mayor (Lake City)
Open	Hospital Administration
Darius Miller	Citizen
Dr. Frate	EMS Medical Director

State regional Representative: **None attended**

Guests:

Gary Nicholson	Calhoun County Board of Supervisors
Trina Staton	Iowa Central Community College

Meeting Called to order at 7:00 p.m. by Mike Anderson, Council Chairman.

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Approval of the April 26, 2012 Meeting minutes.

Motion to approve by T Mohr, seconded by L Winkelman. Ayes unanimous.

Approval of the June 14, 2012 Special Meeting minutes.

Motion to approve by L Winkelman, seconded by K Kavanaugh. Ayes unanimous

Old Business:

- A. System Satellite – State allows Manson as a satellite system, utilizing one roster, one set of policies, some smaller counties across the state function this way. This also prompted a discussion of the labeling Calhoun County Emergency Services as an association vs. a system.

- B. EMS Training Grant – Training Grant has been resubmitted under new state guidelines. Plans are to pay Lake city and Lohrville EMS for those attending EMS classes. Funding approval pending successful completion of training / passing test scores are a requirement. Training funds total \$5,025, a significant decline over past years.
- C. County Fund Deliverable – a review of funding issues was discussed at 4/26/12 and 6/14/12. CCPH Emergency Service System Coordinator performance appraisal was distributed. No further changes or comments / concerns offered. Discussion held regarding distribution of funds. Smaller services receive least amount of financial support and also have the smallest opportunity to generate funds through runs. Services to continue to monitor.
- D. PEARS Training Classes – Dr. Frate requires PEARS or PALS classes every two years for all county emergency medical services staff. Classes scheduled on 9/20/12 at Rockwel city EMS Building.

### **New Business:**

- A. Protocols –
  - a. Appendix S, Special Events protocol distributed and reviewed.
  - b. State level work groups (EMSAC) continue with policy development specific to Pediatric Cares, Burns, Cardiac Arrhythmias, and Hypothermia, approval pending.
- B. Lights and Siren usage –
  - a. Discussion of lights and sirens utilized on calls held. Discussion raised points that EMS Staff and community at large in need of training on this issue. Lights and sirens to be used when needed.
  - b. Discussion also lead to issues related to dispatch and inaccuracies of information provided during dispatch. It was determined there is a need for standardized format for gathering dispatch information and how information is communicated.
- C. Calls from Rockwell City to Stewart Memorial Community Hospital - K Hull distributed data representative of trends from 7/1/2006 to current. No decline in number of calls from the Rockwell City area to SMCH since County EMS was started.

### **Reports**

- A. Coordinator Reports
  - a. Training / Exercise:
    - i. P Arens reports that NATA will be held first weekend in November.
    - ii. Planning for EMR Classes – in need of 8-10 participants, 5 interested at this time. ICCC Paramedic division in the process of Accreditation. Not interested in holding AEMT class at this time. Data does not support this class as viable option for services.
    - iii. Planning for a fall start Paramedic Class. Fort Dodge Fire Department requested and accelerated Paramedic class. This class will only be offered to Fort Dodge Fire Department Staff.
    - iv. No training Exercises planned or scheduled at this time.
  - b. Skills Reviews
    - i. K Hull distributed Skills Reviews. M Ringgenberg reports that skills review sheet shows deficiencies , however these skills were completed on runs and this data is not captured.

- c. CQI & Measurable Outcomes
  - i. K Hull distributed reports. Lohrville & Farnhamville reports completed on schedule. Lake City CQI reports data not available.
  
- d. EMSAC Report
  - i. K Hull distributed State Level data – including state and national data.
  - ii. Reminder – data is as only good as data submitted and input into the system.
  - iii. System Standards Project – 28 services reviewed system standards.
  - iv. Bureau Update – Budget cuts continue, 25% less state staff, Bureau Chief position not yet filled, but plans remain to hire. Looking at ways to continue to cut costs.
  
- e. Satisfaction Survey's
  - i. Manson – comment related to confidentiality addressed with entire service completing 3 hour HIPAA Training. Nicholson commented on how important confidentiality is and severe consequences that could come if not followed. K Hull commented it is good idea that all services review HIPAA yearly.
  - ii. Lake City data not available.

**Announcements and Adjournment -**

Next EMS Advisory council Meeting Date – October 25, 2012

**Meeting adjourned.** Motion by M Ringgenberg, seconded by L Winkelman to adjourn at 9:00 p.m.. Ayes unanimous.