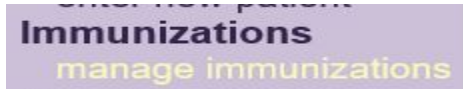




Immunization Registry Information System (IRIS) Adding COVID-19 Vaccines Administered to Patient Records October 5, 2020

The following are instructions to enter COVID-19 vaccines administered from IRIS inventory. Contact the IRIS Help Desk at 800-374-3958 with questions regarding how to add immunizations.

1. Select Manage Immunizations link from the menu panel.



2. When searching for a patient, the patient's exact date of birth is required, along with one additional field such as the patient's last name or first name. It is recommended when searching for a patient to use the birth date and the first two letters of the patient first or last name. The more information entered when searching for the patient narrows the search result, and ensures the correct patient displays.

Patient Search Criteria

Search by Patient

Minimum search criteria includes exact birth date and one additional field.

Last Name Mother's First Name

First Name Phone - -

Middle Name

* Birth Date

3. If multiple patients match the search criteria, information will display in the search results. The search results will show the patient's first, last and middle names, birth date, and if on the record, the patient identifier, mother's first name and patient gender. This additional information will help determine the patient being immunized. Select the last name link of the patient to be immunized.

Possible Matches: 25

Last Name	First Name	Middle Name	Birth Date	Primary Patient Identifier	Mother's First	Gender	Status
TEST	PATIENT		01/01/2010	44503	JANE	M	A
TEST	TEST	S	01/01/2010	zEH123		M	A
TEST	PEDIATRIC		01/01/2010		VALENTIN	F	I

- The patient's immunization record will display. If there was only one patient who matched the search criteria, the patient's immunization record will display automatically. To add a new immunization, select the 'Add New Imms' button.

Patient Information

Patient Name (First - MI - Last)	DOB	Gender	Tracking Schedule	Patient ID		
PATIENT TEST	01/01/2010	M	ACIP	44503		
Address/Phone 321 E 12TH ST, DES MOINES, IA 50319 (515) 111-1111						
Comments						
Current Age 10 years, 9 months, 4 days						
Patient Notes (0) view or update notes						
Add New Imms	Add Historical Imms	Edit Patient	Reports	Print Record	Print Confidential Record	
Immunization Record						
Vaccine Group	Date Admin	Series	Vaccine [Trade Name]	Dose Owned?	Reaction Hist?	Edit

- The 'From IRIS Inventory' checkbox will automatically be selected. **This is critical to ensure vaccine doses administered are deducted from the organization's vaccine inventory.**
- Enter the date the vaccine(s) were administered using the MM/DD/YYYY format.

Enter New Immunization

From IRIS Inventory Date Administered 10/01/2020

Administered By

- From the Immunization dropdown menu, select the COVID19 option.

Enter New Immunization

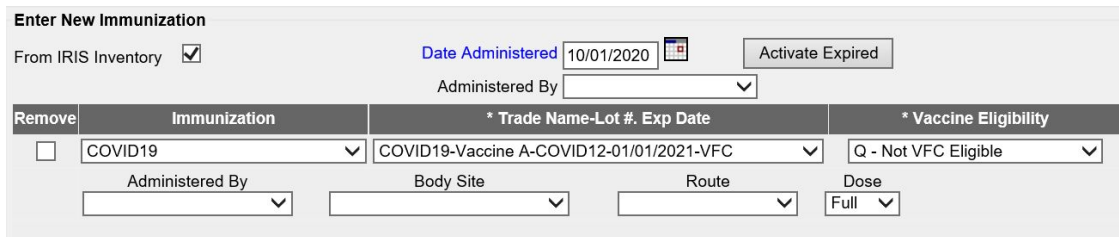
From IRIS Inventory Date Administered 10/01/2020

Administered By

Remove	Immunization	* Trade Name-Lot #. Exp Date	* Vaccine Eligibility
<input type="checkbox"/>	COVID19		
	Administered By	Body Site	Route Dose
	<input type="text"/>	<input type="text"/>	<input type="text"/> Full

All COVID-19 vaccines will be accepted into the organization's VFC/Public Vaccine Inventory.

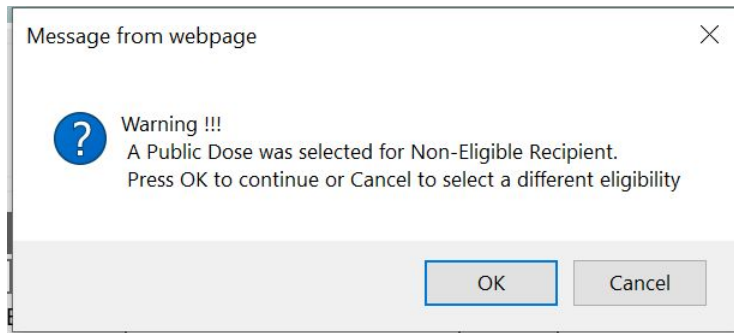
8. From the 'Trade Name-Lot # Exp Date' dropdown menu, select the specific vaccine lot number administered. This will display when COVID-19 vaccines have been accepted in the organization's VFC publicly supplied vaccine inventory. **These lot numbers are indicated with VFC following the trade name and lot number. From the Vaccine Eligibility dropdown menu, select the appropriate vaccine eligibility for the patient.**



Remove	Immunization	* Trade Name-Lot #. Exp Date	* Vaccine Eligibility
<input type="checkbox"/>	COVID19	COVID19-Vaccine A-COVID12-01/01/2021-VFC	Q - Not VFC Eligible

Administered By: [dropdown] Body Site: [dropdown] Route: [dropdown] Dose: Full [dropdown]


- a. When a VFC dose is given to a non-VFC Eligible patient, IRIS will display a popup window, indicating a Public Dose was selected for a non-eligible patient. Select the 'OK' button. This popup occurs because all COVID-19 vaccines are included as part of the organization's VFC publicly supplied vaccine inventory. COVID-19 vaccine may be administered to anyone regardless of eligibility criteria.



9. Select the person administering the vaccine from the 'Administered By' dropdown menu. This is an optional field, and the Administered By dropdown is managed by the administrative user for the organization.
10. From the 'Body Site' dropdown menu, select the appropriate body site where the vaccine was administered.
11. From the 'Route' dropdown menu, select the route used to administer the vaccine.

12. Select the 'Save' button to add the new immunization(s) to the patient record.

Enter New Immunization

From IRIS Inventory Date Administered 10/01/2020  Activate Expired

Administered By

Remove	Immunization	* Trade Name-Lot #. Exp Date	* Vaccine Eligibility
<input type="checkbox"/>	COVID19 <input type="text"/>	COVID19-Vaccine A-COVID12-01/01/2021-VFC <input type="text"/>	Q - Not VFC Eligible <input type="text"/>
	Administered By	Body Site	Route
	Nurse Test <input type="text"/>	LEFT ARM <input type="text"/>	INTRAMUSCULAR <input type="text"/>
			Dose
			Full <input type="text"/>

Save Cancel

New Patient Comments

13. The page will refresh, and the immunization will appear on the patient's record.

Current Age: 70 years, 8 months, 29 days

Patient Notes (0) [view or update notes](#)

Add New Imms
Add Historical Imms
Edit Patient
Reports
Print Record
Print Confidential Record

Immunization Record

Vaccine Group	Date Admin	Series	Vaccine [Trade Name]	Dose	Owned?	Reaction	Hist?	Edit
Covid-pandemic	10/01/2020	1 of 2	COVID19 vaccine [COVID19-Vaccine A®]	Full				