Immunization Registry Information System (IRIS)
View Incoming COVID-19 Vaccine Orders
November 2, 2020

The following are instructions to view incoming COVID-19 vaccine orders in IRIS. Local Public Health Agencies (LPHAs) will allocate vaccines to COVID-19 enrolled healthcare provider organizations. COVID-19 vaccine provider organizations will receive an email notification to inform the organization a vaccine order has been placed. Healthcare provider organizations can view the vaccine order details in IRIS. Contact the IRIS Help Desk at 800-374-3958 with questions regarding vaccine orders and vaccine shipments.

1. IRIS users can view COVID-19 vaccine orders on the 'manage orders' page. Select the 'manage orders' link on the left side of the screen under the inventory section of the menu panel.
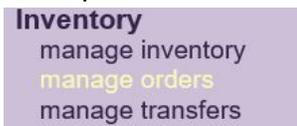
2. Select the Pandemic radio button.

3. Select the pandemic event from the event dropdown menu.

4. Any ongoing COVID-19 vaccine orders will display. To review the order, select the link under the status field.

Order List	Show: ○ Current	○ Historical	○ Both	○ Flu	○ Flu Historical	● Pandemic	○ Pandemic Historical

Event: COVID Training 1

Current Pan Orders

User	Submit Date	Status	Order #
Joseph Zehner	10/14/2020	PENDING	4297

5. The page will display the incoming COVID-19 vaccine order including trade name, NDC, quantity approved, quantity shipped, and the order status.

Historical Notes

Created by	Create Date	Note
Zehner, Joseph	10/14/2020 11:15 AM	Order created through pandemic process

Vaccines Ordered

Item #	Order Qty.	Vaccine	Trade Name	Packaging	NDC	Lot Number	Doses On Hand	Qty Apprvd	Qty Denied	Qty Shipped	Status
5694	1000	COVID19 vaccine	COVID19-Vaccine A	COVID19 vaccine placeholder	20000-2020-19		0	1000	0	0	FILLED PENDING
5695	600	COVID19 vaccine	COVID19-Vaccine B	COVID19 vaccine placeholder	20000-2020-20		0	600	0	0	FILLED PENDING
5696	400	COVID19 vaccine	COVID19-Vaccine C	COVID19 vaccine placeholder	20000-2020-21		0	400	0	0	FILLED PENDING