

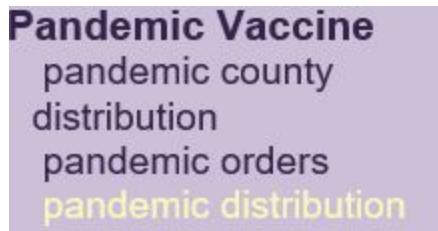


Immunization Registry Information System (IRIS) Local Public Health Agency (LPHA) COVID-19 Pandemic Vaccine Distribution Report December 28, 2020

Pandemic Distribution Report in IRIS

The following are instructions on how to run the pandemic distribution report in IRIS. The report provides the number of COVID-19 vaccine doses distributed by trade name to provider organizations in the county within a selected time frame. Contact the IRIS Help Desk at 800-374-3958 with questions regarding pandemic vaccine distribution reports.

1. Select the 'pandemic distribution' link found in the Pandemic Vaccine section of the menu panel.



2. From the Event dropdown menu, select the 'COVID-19 Pandemic' option:

Pandemic Vaccine Distribution Report Criteria

Event	-- Select Event -- COVID-19 Pandemic	Generate Report
NDC		
Org		
Report Date Range:		
From		

3. For the NDC dropdown, All NDCs can be selected or the report can be run for a specific NDC as well.

Pandemic Vaccine Distribution Report Criteria

Event	COVID-19 Pandemic	Generate Report	
NDC	-- All NDC Summary -- 59267-1000-02 (CARTON, 195 MULTI-DOSE VIALS) 80777-0273-99 (CARTON, 10 MULTI-DOSE VIALS)		
Org			
Report Date Range:			
From	<input type="text"/>	To	<input type="text"/>

4. The Org dropdown will display any provider organizations in the county who have received an allocation at some point during the pandemic event. The report can be run for all provider organizations or a single provider organization.

Pandemic Vaccine Distribution Report Criteria

Event: COVID-19 Pandemic Generate Report

NDC: -- All NDC Summary --

Org: -- All Provider Org Summary --

Report Date Range:

From: 11874 - Broman & Jenkins Fam Medicine
10161 - Cerro Gordo Public Health
11617 - Hy-Vee Drugstore-Mason Cty7056
11695 - Mercy Diabetes & Kidney Center
11740 - Mercy Health Works
11564 - Mercy Home Care
10487 - Mercy Medical Ctr-North Iowa
11585 - Mercy OB/GYN Clinic
11586 - Mercy Women's Health Center
10708 - Mercy-N.IA Clear Lake Family
10660 - Mercy-N.IA Internal Medicine

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5. Enter in the date range for the report by completing the from and to fields.

Pandemic Vaccine Distribution Report Criteria

Event: COVID-19 Pandemic Generate Report

NDC: -- All NDC Summary --

Org: -- All Provider Org Summary --

Report Date Range:

From: 12/01/2020 To: 12/11/2020

6. Select the Generate Report button.

Pandemic Vaccine Distribution Report Criteria

Event: COVID-19 Pandemic Generate Report

NDC: -- All NDC Summary --

Org: -- All Provider Org Summary --

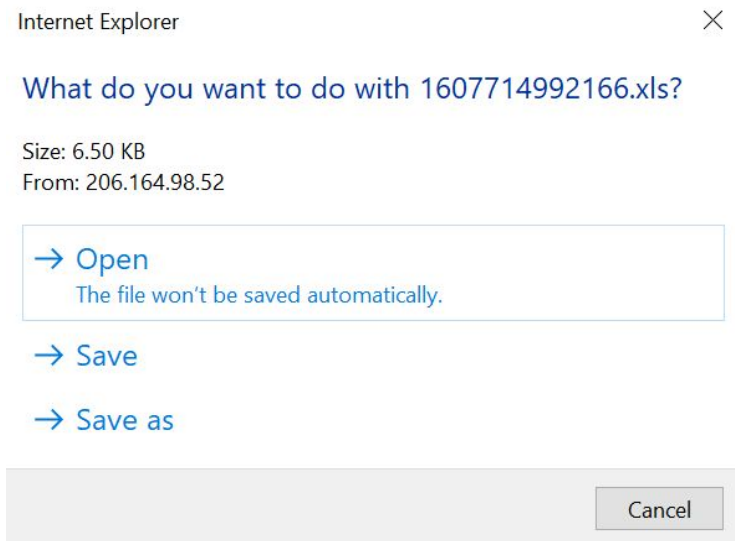
Report Date Range:

From: 12/01/2020 To: 12/11/2020

- The pandemic distribution status screen will display. To refresh the page to check the status of the report, select the Refresh button. Once the status is 100%, select the link under the Report Name field.

Pandemic Distribution Reports Request Status			Refresh
Report Name	Started	Completed	Status
Pandemic Distribution Report - XLS	2020-12-11 13:29:52.0	2020-12-11 13:29:56.0	100%
Pandemic Distribution Report - XLS	2020-12-08 09:10:55.0	2020-12-08 09:10:56.0	100%

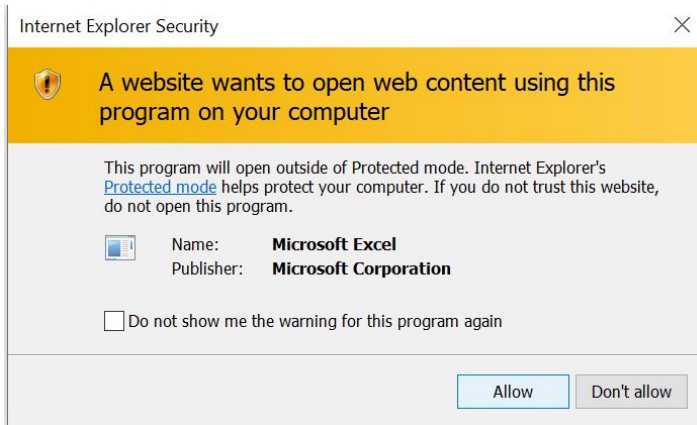
- A pop up window will open. Select the Save option.



- At the bottom of the page, select the Open button to open the report.



10. A message will display indicating a website wants to open a program on your computer. Select the Allow button.



11. An excel spreadsheet will open and will include the report results. The report includes the date range, the run Report Date, the NDC(s) selected, and the providers that received the vaccine in addition to a running total per provider and the overall running total.

	A	B	C	D	E
1	COVID-19 Pandemic				
2	From: 12/01/2020 To: 12/11/2020				
3	Report Run Date: 12/11/2020				
4			Pfizer COVID-19 Vaccine	Moderna COVID-19 Vaccine	
5			59267-1000-02	80777-0273-99	
6	Org Name	Short Code	ADU	ADU	Total
7	Broman & Jenkins Fam Medicine	11874		200	200
8	Cerro Gordo Public Health	10161	4,875	5,300	10,175
18		Total	9,750	10,100	19,850